



Food Manufacture

Despatch and Transport Department

Lesson 4

Improve your knowledge of the dispatch and transport department in a food factory classifying the key roles and actions within the department with completion of this course.





The despatch vehicle is checked before the product is loaded onto it.

This involves checking the vehicle is working correctly and any temperature control systems are running at an acceptable standard.

The cleanliness of the vehicle and any sign of a pest infestation will be checked to make sure the product isn't contaminated.





Product is loaded onto the vehicle in the required order e.g. the order of destination if more than one delivery is required for one vehicle.



Product should be evenly distributed to avoid any damage to the product. Batches of product should not be stacked on top of each other in a way that could cause product to be squashed.





**The best method
of distribution
when loading a
vehicle is to place
the heaviest load
in the centre and
lighter loads
around the sides.**



**A vehicle
should not be
overloaded
there should be
enough space
for the product
to be unloaded
safely.**



Any mixed consignments are loaded in a way which prevents any contamination or mix ups.





Loading Orders

Product should not be able to move about inside the vehicle.

Equipment used to prevent movement:

- Straps.
- Netting.
- Chains.
- Rope.



A check on how secure the load is before the vehicle is despatched will be performed.

A record of what orders are loaded onto what vehicle is recorded for traceability purposes.

All checks carried out will be documented to ensure product safety is being monitored.





There are several procedures followed to ensure product safety and quality during transportation.

Procedures:

- Temperature control during loading and transportation.
- Covered bays for loading and unloading of vehicles.
- Secured pallets to stop movement during transport.
- Inspection of loads before they are despatched



Revision Activity 4

What four pieces of equipment are used to prevent product moving inside a despatch vehicle?